



Board of Trustees

Ron Zufall
Joe Ayer
Andrea Hoheisel
Luke Wilson

Student Board Member

Sofia Lucero

Superintendent

Jim Cloney

**Shasta Union High School District
Board of Trustees Regular Meeting**

Board Room
Shasta Union High School District
2200 Eureka Way Suite B, Redding, CA 96001
September 10, 2024
5:30 p.m. – Call to Order
5:30 p.m. – Closed Session
6:30 p.m. – Open Session

Mission:

To inspire and prepare every student to succeed in high school and beyond.

Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.

Vision:

Educating Every Student for Success

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Jim Cloney at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

Agenda

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION
 - 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
 - 4.2 Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent
 - 4.3 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.
 - 4.4 Consider recommendation from Administration regarding one student expulsion (File No. 24-01)

5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

- 5.1 Pledge of Allegiance
- 5.2 Mission and Vision Statements

6. OATH OF OFFICE

- 6.1 Administer Oath of Office to Student Board Member Sofia Lucero

7. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

8. RECOGNITION OF STAFF AND/OR STUDENTS

9. PRESENTATIONS

- 9.1 Introduction of New Certificated and Classified Staff – D.O. Administrators, Principals & Directors
- 9.2 University Preparatory School Annual Update – Superintendent/Principal Rochelle Angley
- 9.3 District Department Chair Updates – Counseling Deitra Smith, Career Technical Education James Leedy, Music Gavin Spencer, Social Science John Waters
- 9.4 Ethnic Studies Curriculum – Instructional Coach Kelli Smith

10. APPROVAL OF AGENDA

11. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

11.1 Business Services

- A. Ratify Commercial Warrants and Payroll Distributions for August 2024
- B. Approve a request to declare property as surplus (FHS - CTE Vex IQ Super Kits, 3D Printer and Laser)
- C. Approve Classified Management salary schedule

11.2 Instructional Services

- A. Adopt resolution certifying each pupil has been provided with a standards-aligned textbook or basic instructional materials in all core subjects

11.3 Human Resources

- A. Approve Human Resources Action Report

12. EXPULSION

- 12.1 The Board will vote regarding a student expulsion (File No. 24-01) (*Action*)

13. REPORTS

13.1 Employee Associations

- A. Shasta Secondary Education Association – Layne McLean, President
- B. Educational Support Professionals Association – Rhonda Minch, President
- C. California School Employees Association – David Martin, President

13.2 Principals

- A. Alternative Education – Tim Calkins
- B. Enterprise High School – Ryan Johnson

- C. Shasta High School – Shane Kikut
- D. Foothill High School – Kevin Greene

13.3 Superintendent

13.4 Board Members

14. BUSINESS

14.1 Administration

- A. Approve the 2023-2024 State of the District Report (*Discussion/Action*)
- B. Approve minutes for the August 13, 2024 regular Board meeting (*Action*)
- C. Excuse Trustee Ayer's absence from the August 13, 2024 regular Board meeting (*Action*)

14.2 Business Services

- A. Approve the 2023-24 Unaudited Financial Report (*Action*)
- B. Approve the Annual Developer Fee Report (*Action*)
- C. Approve the 2023-24 and 2024-25 Gann Limit calculation (*Action*)
- D. Approve Change Order Number 1 for Multiple Location Shade Project to be ratified for a net decrease to the contract KYA Services, LLC, in the amount of \$55,998.31 (*Action*)
- E. Approve contract with Pavement Engineering Inc. (*Action*)

14.3 Instructional Services

- A. PUBLIC HEARING: The Board will receive comments from the public regarding adequacy of textbooks and instructional materials for the 2024-25 school year (*Discussion*)
- B. Adopt resolution certifying that the district has adequate textbooks and instructional materials for the 2024-25 school year (*Action*)
- C. The Board will conduct the second reading of the supplementary book *Born a Crime: Stories from a South African Childhood* by Trevor Noah (*Discussion/Action*)
- D. Approve Local Control and Accountability Plan (*Action*)
- E. Approve Library Use and Assessment Report (*Action*)

14.4 Human Resources

- A. Approve annual certification of Administration to evaluate staff (*Action*)
- B. Approve certificated staff teaching outside of their credential area (*Action*)

15. ADVANCE PLANNING

15.1 Next Meeting Date: Regular Board Meeting October 8, 2024 and Fall Study Session October 22, 2024

15.2 Suggested Future Agenda Items

16. ADJOURNMENT

16.1 The Board may reopen Public Comment.

16.2 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Commercial Warrants and Payroll Distributions

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

REFERENCES:
Education Code Section 42632 and 42633

SHASTA UNION HIGH SCHOOL DISTRICT
Governing Board Commercial Warrant Approval
for the period 8/01/24 - 8/31/24

Subfund Totals - Accounts Payable		
01	General Fund	2,429,438.70
02	Farm Fund	0.00
05	Student Body Fund	0.00
07	Shasta Charter Academy	52,142.80
08	University Preparatory	296,133.96
11	Adult Education Fund	14,721.78
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	151,539.81
14	Deferred Maintenance Fund	0.00
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	2,750.00
21	Capital Building Bond Fund	41,270.74
25	Capital Facilities Fund	72,945.81
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00
Total		\$3,060,943.60
Total Accounts Payable		3,060,943.60
Total Payroll		<u>4,107,338.35</u>
GRAND TOTAL		\$7,168,281.95

Payroll Warrants	
Salary	3,994,723.42
Supplemental	99,193.65
Manual Payroll	13,421.28
Voids	<u>0.00</u>
Total	\$4,107,338.35

Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT

Date _____

Signed: _____

Date _____

Signed: _____

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Surplus Equipment

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The Foothill High School Career Technical Education (CTE) program needs to dispose of some equipment that is not being utilized. The program is requesting to surplus the attached list of equipment. This equipment will be placed on an auction website and sold to the highest bidder.



Request to Declare Property as Surplus

Location of Property:

Site: FHS
Department: CTE
Room No. 202

Date: 8/9/24

Requestor: Hodge

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
	27	Vex IQ Super Kit	Gen 1		2017	5400	GOOD
	4	Afinia H400 3D Printer	H400			400	EXCELLENT
	1	Epilog Zing Laser	10000			2000	FAIR

***Condition Key:**

Excellent – in working order

Good – needs minor repairs

Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.

Poor – no longer serviceable; repairs would exceed 50% of replacement cost.

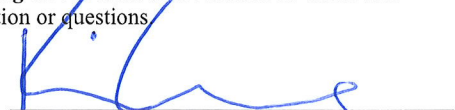
Unusable – to be discarded as junk

Reason(s) for declaring surplus: Items are unused and taking up storage space

Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.

Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.

Please contact 16514 or 16540 for further information or questions.


Site Administrative Approval Signature

Disposition

☐ Make available for reassignment Assign to: _____

☐ Surplus

☐ Junk

Chief Business Official

Date

Distribution: Original - Business Office
Copies: M&O, Originating Site

D322 Rev:1/03

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2024-25 Salary Schedule Reclassifications

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The following salary schedule change is retroactive to July 1, 2024.

1. Reclassification of the Director of Maintenance and Operations from range 1 to range 2 on the Classified Management Based on the 12 Month salary schedule.

This will bring the Director of Maintenance and Operations into the same range as the Directors of Nutrition Services and Transportation.

District staff recommends approval of this range change.

SHASTA UNION HIGH SCHOOL DISTRICT
CLASSIFIED MANAGEMENT SALARY SCHEDULE

EFFECTIVE 7/1/24

Classified Mgmt based on 12 months

RANGE	POSITION	Months	Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
2	DIR OF NUTRITION SVCS	12		113,549	116,955	120,464	124,078	127,800
	DIR OF MAINT & OPERATIONS	12						
	DIR OF TRANSPORTATION	12						
			With Masters	114,831	118,237	121,746	125,360	129,082
3	DIR OF INFORMATION TECH	12		121,015	124,067	127,840	131,618	135,504
	DIR OF FINANCE (1)	12						
			With Masters	122,297	125,349	129,122	132,900	136,786
NOTE #1	CHIEF BUSINESS OFFICIAL	12		161,279	0	0	0	0
			With Masters	162,561				

(1) Position not occupied at this time

NOTE# 1

CBO Salary is based on Step 1, Total Pay and is eligible for professional growth stipends..

NOTE# 2

Retirement stipend for eligible employees of 10% of the employee's current annual salary or a stipend of \$4,351 whichever is greater at the time of notice. Notice must be given to the District at least 6 months prior to effective date of retirement.

NOTE# 3

Master Degree compensation added to the salary schedule on 1/1/2023, not subject to negotiated increases, retroactive to 7/1/2022.

NOTE#4

Effective 9/10/2024, Director of Maintenance & Operations moved to range 2, retro active to 7/1/2024

~5.92% EFFECTIVE 7/1/22

~2.08% EFFECTIVE 7/1/22

~6.17% EFFECTIVE 7/1/23

~0.80% EFFECTIVE 7/1/24

*** Effective July 1, 1983, during each two-year period, employees who obtain six units of course credit and/or the equivalent of 6 units that have been pre-approved by the Superintendent shall be eligible for a salary increase of five percent (5%). This can only be applied a maximum of 5 times.

Once a management employee earns a professional growth increase, the increase will carry to any other certificated management position to which the employee is promoted or assigned. Employees can earn no more than a total of five professional growth increases added to their base salary.

*** Effective January 1, 2021, for employees hired on or after January 1, 2021, the salary increase shall be three percent (3%) for each 6 units of professional growth, for a maximum of five (5) increases.

PENDING BOARD APPROVAL ON 09/10/2024

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Standards-Aligned Textbooks/Basic Instructional Materials in Core Subjects

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
California Ed Code 60422(a) requires local school boards to certify that each student in grades 9-12 has been provided with standards-aligned textbooks or basic instructional materials in each of the four core subject areas. The certification must be renewed following governing board adoption of grades 9-12 instructional materials to certify compliance with the 24-month requirement of the Ed Code.

REFERENCES:
Education Code Section 60422(a)

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Human Resource Action Report

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Approve personnel changes to meet the needs of our District as outlined on the following report.

**Shasta Union High School District
HUMAN RESOURCES ACTION REPORT**

NAME	POSITION	EFFECTIVE
<u>Classified</u>		
<u>New Hires/Rehire</u>		
Kelly Cangelosi	Health Clerk SLC 8 hours /196 days	August 12, 2024
Alex Jones – Morast	Specialized Health Care Assistant 7 hours /196 days	August 12, 2024
Jessica Davis	School Office Assistant II FHS 7 hours /196 days	August 12, 2024
Xiaohong(Lulu) Ma	Food Nutrition Specialist SHS 4 hours/196 days	August 12, 2024
Gretchen Miesner	Attendance Technician SHS 8 hours/238 days	August 26, 2024
<u>Promotion/ Position Change</u>		
Julie Cusiter	School Support Secretary Trans 8 hours/238 days	August 12, 2024
Leilani Jefcoat	At Risk Paraprofessional PHS 7 hours/196 days	August 12, 2024
Chloe Saelee	SpEd Paraprofessional EHS 2.25 hours/196 days	August 12, 2024
<u>Resigned/Retired</u>		
Ashley Spurr	SpEd Paraprofessional EHS 5.75 hours/196 days	August 12, 2024
Celeste Kelly	Career Ed Tech/ At Risk Alt Ed PHS 2hr/4 hr/196 days	August 12, 2024
Krystianna Rushing	SpEd Paraprofessional SHS 6.5 hours/196 days	September 6, 2024
Eric Wulff	Bus Driver – Trans 6.5 hours/195 days	October 8, 2024

Certificated**Resignation**

Erik Johnson	Science 5/5 & TOA EHS	August 13, 2024
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New Hire(s)

Ron Zimmerman	College Connection 2/5	August 12, 2024
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Promotion/Position Change

Tanya Randolph	Admin Intern 3/5 EHS Instructional Coach 2/5 PHS	August 1, 2024
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SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Student Expulsion

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Per Ed. Code, the Board is required to vote in open session regarding the expulsion of a student.

REFERENCES:
Education Code 48918(j)

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: State of the District Report 2023-24

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:

The annual State of the District report includes data on the Local Control and Accountability Plan, facilities, student success, academic programs, District finance, District leadership, partnerships, staffing, transportation, nutrition services, schools, and extra-curricular programs.

REFERENCES:

Copies of the report were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from August 13, 2024 Regular Board Meeting

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001**

**August 13, 2024
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Ron Zufall, Andrea Hoheisel, and Luke Wilson were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez, Associate Superintendent of Human Resources Jason Rubin, and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); and 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

The Board reconvened into open session at 6:30 p.m. The Board had no action to report out from closed session. Trustee Zufall led the pledge of allegiance, and Trustee Wilson recited the mission and vision statements.

- RES. 24-157 That the Board approve the agenda, as presented. (Motion Hoheisel, second Wilson, carried 3-0)
- RES. 24-158 That the Board approve the consent agenda, as presented. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-159 That the Board approve the SUHSD Board Recognized Athletics and Organizational Clubs for 2024-25. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-160 That the Board approve the 2026-2027 calendar for Pioneer Continuation High School. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-161 That the Board approve the minutes for the July 9, 2024 regular Board meeting. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-162 That the Board ratify commercial warrants in the amount of \$5,672,105.12 and payroll distributions in the amount of \$1,187,618.72 for the period of 7/01/2024 – 7/31/2024. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-163 That the Board approve the Quarterly Report of Investments. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-164 That the Board approve the updated registry of International Student Exchange Placement Organizations. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-165 That the Board approve the Human Resources Action Report, as follows: *Classified – (New Hires/Rehire): (New Hires/Rehire): Shana Wooten*, Career Education Technician 6 hours/10 months, effective August 12, 2024; *Shellene Spurgeon*, Paraprofessional Special Ed 5.75 hours/10 months, effective August 12, 2024; *Kelly English*, Food/Beverage Manager 8 hours/10 months, effective August 12, 2024; *Masina Vagatai*, Paraprofessional SDCI 6.5

hours/10 months, effective August 12, 2024; Esther Golab, Paraprofessional SDCI 6.5 hours/10 months, effective August 12, 2024; Alexsandra Martin, Paraprofessional SDCI 6.5 hours/10 months, effective August 12, 2024; and Nick Siedel, Paraprofessional SH/Behavioral 6.5 hours/10 months, effective August 12, 2024. (*Promotion/Position Change*): Kristina Perales, School Support Secretary 8 hours/11 months, effective August 12, 2024; Tammy Moran, Health Clerk 7 hours/201 days, effective August 12, 2024; Alexis Greene, Paraprofessional SDCI 6.5 hours/10 months, effective August 12, 2024; and Katlyn Thomas, Paraprofessional SDCI 6.5 hours/10 months, effective August 12, 2024. (*Resigned/Retired*): Heather Frandsen, Specialized Health Care Assistant 2.5 hours/196 days, effective July 9, 2024; Denise Atterberry, Transportation Secretary 8 hours/196 days, effective July 31, 2024; Linda Alloway, Custodian 8 hours/12 months (SHS) effective August 2, 2024; Stacy Shoemaker, Food Beverage Manager 8 hours/10 months (EHS), effective August 6, 2024; and Hung Vu, Food Nutrition Specialist 5.5 hours/10 months (SLC), effective August 16, 2024. *Certificated – (Resignation)*: Heather Frandsen, CTE Medical Careers 3/5 (EHS), effective July 11, 2024. (*Long Term Substitute*): Frank Walsh, English 5/5 (SHS), effective Aug 12 – Dec 19, 2024. (*Long Term Substitute - Short Term Staff Permit*): Karlee Raudman, English 5/5 (FHS), effective August 12, 2024. (*Provisional Internship Permit*): Timothy Mangrich, SDCI 5/5 (SLC), effective August 12, 2024. (*Variable Term Waiver*): Caroline Grigsby, ASL 5/5 (SHS), effective August 12, 2024 and Sergio “Yamach” Hernandez, Math 5/5 (EHS), effective August 12, 2024. (Motion Wilson, second Hoheisel, carried 3-0)

- RES. 24-166 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA, and recommended by Administration. (Motion Hoheisel, second Zufall, carried 3-0)
- RES. 24-167 That the Board approve the minutes for the July 23, 2024 special Board meeting. (Motion Wilson, second Zufall, carried 3-0)
- RES. 24-168 That the Board excuse Trustee Hoheisel’s absence for the July 23, 2024 special Board meeting. (Motion Zufall, second Wilson, carried 3-0)
- RES. 24-169 That the Board approve the proposals with Mid Pacific Engineering, Inc. for Special Inspection Services for the Multiple Site Shade Structure Project. (Motion Hoheisel, second Wilson, carried 3-0)
- RES. 24-170 That the Board conduct the second reading and approve the supplementary book La Linea by Ann Jaramillo. (Motion Hoheisel, second Wilson, carried 3-0)
- RES. 24-171 That the Board approve the Simpson University MOU with the District for Student Teaching, Observation or Field Work. (Motion Wilson, second Hoheisel, carried 3-0)
- RES. 24-172 That the meeting adjourn. (Motion Hoheisel, second Wilson, carried 3-0)

PUBLIC COMMENT:

There were no comments.

PRESENTATIONS:

Summer School Report: Summer School Principal Gary Connolly provided the Board with a report highlighting trends over the past three years in summer school including enrollment, attendance, grades, credits issued and staffing. He was pleased to report that the ratio of credits issued per student increased, and five students graduated. Mr. Connolly thanked Shasta High School (SHS) for being the host campus for summer school. He commended the entire staff including nutrition services, maintenance and operations, transportation, technology, counseling, paraprofessionals, teachers, and substitutes.

District Department Chair Updates: Business Department Chair Layne McLean, English Department Chair Andrea Cota, Agriculture Department Chair Tim Arnett, and Science Department Chair Kevin Bennett each provided the Board with a brief update on their departments.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Layne McLean reported that the SSEA leadership team met in late July to plan the school year. He stated that during the new hire orientation, SSEA provided lunch and explained what the union offers their members. Mr. McLean thanked Trustees Ayer and Zufall for attending the luncheon. He stated that the all staff meeting went well and noted that some ESP members were unable to attend due to a Shasta County Special Education Local Plan Area (SELPA) training. Mr. McLean reported that Grace Adcock has been selected to be the SSEA representative for member benefits. He stated that during the association meeting on Monday, he explained how a member can redirect where their membership dues are allocated if they feel they do not want their funds going towards CTA endorsed legislation. Mr. McLean also explained the importance of the Professional Learning Community (PLC) and Response to Intervention (RTI) process. He announced that this will be his final year in the District and that the fully staffed SSEA leadership team will do a great job taking the reins. Mr. McLean stated that he is proud of Lead Negotiator Sheena Thurston for her work and that he endorses Vice President Andrea Cota as the future SSEA President.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

REPORTS FROM PRINCIPALS:

Tim Calkins reported that new students will be welcomed in Shasta Collegiate Academy's (SCA) newly refurbished classrooms and office thanks to the Maintenance and Operations Department. Mr. Calkins reported that for the first time SCA will be offering intervention classes in core subject areas and has partnered with Shasta College to offer facilitated college classes in English and Political Science. He reported that Pioneer Continuation High School (PHS) has had several facility improvements thanks to the Maintenance and Operations Department. The Shasta County Office of Education (SCOE) notified PHS that they have been awarded a bronze medal for positive behavior intervention services. Mr. Calkins reported that PHS will continue to use the Yondr cell phone pouch to prevent students from using their cell phones and that the school will also be obtaining a van for transportation. He stated that over the summer the teaching staff read *The Way Forward* by Anthony Muhammad. Mr. Calkins reported that both SCA and PHS are up for a full study WASC review.

Shane Kikut reported that Shasta High School (SHS) had a successful freshman orientation where students broke out into smaller groups with the help of Link Crew. He stated that new staff has been onboarded by the District and SSEA, and he is glad to see the support provided for the new hires. Mr. Kikut commended the Maintenance and Operations Department on preparing campus for the new school year. He stated that their Nutrition Services Department is fully staffed, and the Counseling Department is busy enrolling students. Mr. Kikut noted that he is very proud of SHS's state testing scores which will be presented by Mr. Perez at a future meeting.

Kevin Greene welcomed the new hires and thanked Jim Cloney and the Board for hiring Redding Policy Department Site Resource Officer Cameron Hooks at Foothill High School (FHS). He commended the Counseling Department for their hard work registering students and stated that there were just under 400 freshman who attended orientation. Mr. Greene stated that a new shade structure is currently being put in place on campus, and a fence has been put up for student safety until construction is complete. He stated that enrollment continues to grow and thanked the Board for all that they do.

Ryan Johnson was not present.

REPORT FROM SUPERINTENDENT:

Jim Cloney reported that school starts tomorrow and thanked Trustee Hoheisel for attending yesterday's all staff meeting. He stated that the new shade structure at SHS is complete and that the new shade structures at PHS, SHS and Enterprise High School (EHS) should be done by fall. Mr. Cloney reported that enrollment is strong, and he will report back to the Board whether the District is at or above projected enrollment. He commended the Maintenance and Operations Department on their success with hiring student workers over summer break in order to prepare campuses for the new school year. Mr. Cloney stated that the Board had four seats up for election and was pleased to announce that all three incumbents (Trustees Zufall, Wilson, and Ayer) were unopposed. He reported that he plans to meet Mike Bridges in the near future who was the only

person that filed for the vacancy in Trustee Area 3. Per the election code, Mr. Bridges will take his seat on the Board in December.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Wilson reported that he enjoyed the freshman orientation, specifically watching the Link Crew team and providing music for the event.

Trustee Hoheisel thanked the Board for allowing her to attend virtually at last month's Board meeting due to a family emergency. She reported that she enjoyed the all staff meeting, specifically the Price is Right game and the closing video.

DISCUSSION:

Fall Board Study Session: The Board agreed to meet on either October 21 or 22 for the fall study session and the Superintendent's Office will follow up with Trustee Ayer to ensure he can attend prior to finalizing a date.

CSBA Board Policies: Jim Cloney stated that as the CSBA policy liaison, Trustee Hoheisel has met with Administration to address any questions she may have on the policy updates. Trustee Hoheisel stated that the changes are minimal and recommended the Board waive the second reading and approve the policies.

Shade Structure Project Proposals: David Flores stated that Mid Pacific Engineering will provide structural testing and cement mix testing for the new shade structures which require Department of State Architect (DSA) oversight.

Supplementary Books: Trustee Hoheisel stated that she read *La Linea* by Ann Jaramillo which tells a story of the hardships a group of teenagers endure while crossing the border illegally. She reported that the book is an easy read but feels the hints of rape could be triggering for some students. Mr. Perez explained that this book is being approved as a supplemental book and not a required read. He stated that teachers would be able to guide students to select books that match their interests and that the District would like this book approved in order to increase the number of novels available to the English Learner (EL) class.

ELD Program Coordinator Robbin Jack stated that the EL students have had different journeys whether personally or shared through their families. She stated that the story is relatable and does not have graphic depictions. Trustee Hoheisel thanked Ms. Jack for her input and stated that she was in favor of approving the book but wanted to express her concerns. Mr. Jack noted that this novel would stay in the classroom and not go home with the student which allows the teacher to guide them through the story.

Trustee Hoheisel stated that she has not read *Born a Crime: Stories from a South African Childhood* by Trevor Noah and recommended it be brought back for a second reading at next month's meeting.

Advanced Placement (AP) Test Scores: Leo Perez reviewed the AP test scores from the spring of 2024 comparing scores by school and the District average. He reported that each school surpassed their score from the past seven years and that the rate of test taking has increased. Mr. Perez stated that teachers are utilizing the Professional Learning Community (PLC) process and will continue to review common assessments throughout the school year to identify areas of improvement.

Trustee Hoheisel inquired why the Human Geography average is lower in comparison to the other tests. Mr. Perez stated that it is a ninth-grade course and the national average trends low. Mr. Cloney noted that this course is a good way to prepare freshman for AP testing. Mr. Perez stated that he will continue to look into diversity, noting that the number of students taking AP tests on the Free and Reduced Lunch Program is increasing. He commended the AP teachers for their efforts in order to achieve these scores. Trustee Zufall inquired if the Board could see the AP tests broken down by scores. Mr. Perez stated that he could provide this data.

Simpson University MOU: Mr. Rubin stated that unlike other universities the District partners with, Simpson University requires Board approval for student teaching.

ADVANCE PLANNING:

Next Meeting Date: September 10, 2024

Suggested Future Agenda Items: Trustee Zufall asked the Board to email himself or Superintendent Jim Cloney if they have suggested agenda items.

ADJOURNMENT:

The meeting adjourned at 7:48 p.m.

Andrea Hoheisel, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees

Bd. Min. 8-13-24 //I

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Trustee Absence from the August 13, 2024 Regular Board Meeting

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Board Bylaws and Ed. Code allow the Board to approve Trustee absences at Board meetings for reasons that are deemed acceptable.

REFERENCES:
Board Bylaw 9250/Ed. Code 35120c

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Approve 2023-24 Unaudited Financial Report

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The Unaudited Financial Report for 2023-24 has been completed. The report reflects the final revenues and expenditures for the 2023-24 fiscal year ending June 30, 2024. This report is the basis for the District Audit report. The report is filed with the Shasta County Office of Education, and the State of California. Copies of the State SACS report are available in the District's Business Office and our website.

The cost-of-living adjustment (COLA) for 2023-24 was 8.22%. The Local Control Funding Formula (LCFF) accounts for 71% of the districts revenue. It is generated based on three factors: funded ADA, Funding per ADA, and unduplicated pupil counts. Federal revenue accounts for 6% of total revenue, state revenue accounts for 11%, and local revenue accounts for 12%. We had larger than anticipated gains in our local income category for the fair market value adjustment, interest, outside service contracts, and the community redevelopment revenue. Additionally, we have continued to leverage our pandemic funding to help save dollars in the unrestricted category since the pandemic funding is all restricted and must be spent or obligated by September 30, 2024.

Following is a fund by fund summary of the District financial results for the 2023-24 school year. The variance analysis is between Unaudited Actuals, referred to as "UA" and the June 2024 Estimated Actuals, referred to as "budget" for 2023-24 that is part of the June 2024-25 Adopted Budget.

General Fund (01, 02, 16)

For state reporting purposes, this fund includes the District's General Fund (01), the Farm Fund (02), and the Foundation/Scholarship Fund (16).

Revenues in total was \$3.9m less than estimated. The Unrestricted revenue increased by \$1.5m, but the Restricted revenue decreased by \$5.4m. The increase in the Unrestricted revenue is primarily due to increased local income. Accounts in local income than did better than projection are the fair value market entry, interest income, outside service contracts and community redevelopment funds. Each one of these accounts had

significant increases when compared to projection that account for the majority of the \$1.4 increase in local income. We don't budget for the fair market value of cash as this is difficult to project based on what the county returns on investments are. The same can be said for interest income. We maintain a consistent budget year over year for interest. Some years the interest is lower than we project, in 2024, the revenue was considerably higher than anticipated. Revenue generated by outside contracts for technology and transportation, as well as business and teaching services for other districts was well above projection. The funding we receive from the community redevelopment agency was also higher than anticipated. These categories are the primary drivers behind the increase in the unrestricted local income.

Salaries and Benefits combined were lower than the June Estimated Actuals by \$1.3m. The certificated and classified salaries offset each other for the most part, certificated salaries showing a savings, classified being over budget. The savings is in the benefits, specifically the STRS on Behalf entry. The STRS on Behalf entry is made as a paper entry to show the district portion of the STRS pension costs. This charge came in considerably less than what was originally projected. I would estimate the decrease in the districts share of the STRS pension costs was less this year as the higher interest rates drove higher investment income helping to defray costs from districts.

The remaining expenditure categories each had a decrease in actual expenditures when compared to estimated actuals. In total, there was an \$11.4m decrease between actuals and estimated actuals. The Unrestricted expenditures decreased by \$1.6m, the Restricted expenditures decreased by \$9.8m. We continued to shift expense from Unrestricted to Restricted in order to use our most restricted dollars first. This allowed us to recognize the savings in the Unrestricted category. Even with the shift in expense from Unrestricted to Restricted, we still had substantial savings in the Restricted expenditure categories. While savings was spread out across many of the Restricted, categorical programs, a few stand out. We have about a \$700k roll over in ESSER funding for the Shade Structure project. This expense we be incurred in 2024-25 when the project is completed. We also recognized a large deferral for the K12 Strong Workforce Grant. This is Career Technical Education funding that continues for more than a year. These dollars will be spent in future years, it is not a savings but rather delayed expenditures.

The net adjustment to fund 01 is an increase to the ending balance of \$2.3m. Unrestricted had a \$620k change in the fund balance, Restricted had a \$1.7 change to the fund balance.

University Preparatory School

The University Preparatory Charter School has a \$7.2m ending balance. The Reserve for Economic Uncertainty is maintained at 8%, it is \$1.0m. They have a positive, net increase to the fund balance of \$125k. In addition to a reserve for economic uncertainty, they also maintain a reserve for charter goals in the amount of \$2.5m.

Shasta Charter Academy

The Shasta Charter Academy (SCA) is a charter school sponsored by the District. The Shasta Charter Academy has an ending balance of \$2.2m, and ADA of 270. Charter schools can only be funded on current year ADA, they cannot use the greater of current or prior year like a regular district. SCA maintains a 10% reserve for Economic Uncertainty, or \$1.3m.

Farm Fund – The Farm Fund is used to report the sale of farm animals, building rent and interest earnings. The funds are used solely for the farm program. This fund is combined into the General Fund for state reporting purposes. The farm program had total revenues of \$3,789 and expenditures of \$2,049 for supplies. The ending balance is \$53,794.

Adult Education – The Adult Education program ended the year with an Ending Balance of \$0. We had total revenue of \$251,563, expenses of \$259,563. This is a state funded program that will receive new funding in 2024-25. The goal of this program is to make sure we fully utilize the dollars awarded to us in order to provide an education to our adult learners.

Cafeteria Fund – The Nutrition Service program has a beginning balance of \$1.1m. Revenue totaled \$3.9m, expense was \$3.3m, for a net positive increase to the ending fund balance of \$561k. All meals are now free which has helped lift our food program into the positive. The ending balance in the Food Service fund increased to \$1.7m.

Deferred Maintenance Fund – The ending fund balance is \$394k. This balance is designated for the District's deferred maintenance plan. The balance increased by \$28k between 2022-23 and 2023-24. Some deferred maintenance projects are being done as an augmentation to the bond projects. The ending balance is \$394k.

Pupil Transportation Equipment Fund – The fund has an ending balance of \$161k. This fund can only be used for the purchase of transportation equipment. We have made a purchase of seven buses and anticipate receiving them in March of 2024. The full balance of this fund will go toward the purchase of the seven buses.

Foundation Trust Fund – This fund accounts for the district scholarship funds. The ending fund balance is \$790k. This fund is combined into the General Fund for state reporting purposes. This fund is restricted in its use and cannot be used to pay for General Fund expenses.

Special Reserve Fund – Non-Capital Projects – The 2022-23 ending balance is \$1,453,498. There was no transfer scheduled between this fund and the general fund in 2022-23. This will allow us to utilize those funds at a later date. These funds are available to cover unexpected emergencies including state budget shortfalls.

Special Reserve Fund for Retiree Benefits – This fund accounts for the district's annual contributions to retiree health benefits and the related purchase of such benefits for

retirees. Each employee group shares in the District's contributions. The portion of the fund remaining with the district has an \$1.8m ending balance.

Building Bond Fund – This fund is used to track the revenue and expenditures from Measure I, the bond passed by the District in November of 2016. The district sold its first round of bonds and generated \$15M in 2017. A second round of bonds was sold in 2018 for \$20m. A third round was sold in October of 2019, raising bond proceeds in the amount of \$14m. The bond funding has been depleted, having completed our final projects during the summer of 2024. The ending balance for this fund is \$0.

Capital Facilities (Developer Fees) Fund – This fund is the source of payment for the debt service on the Foothill High School Certificate of Participation (COPs) and the Shasta High School multi-purpose building COP's. The final COP's payment was made in June 30, 2023. These funds can only be used for capital related to student population growth or student need. It can also be used toward capital improvement of HVAC systems. The ending balance for this fund is \$1.1m.

Bond Interest and Redemption Fund – This fund accounts for the receipt of property taxes to repay the principal and interest on the Measure B bond sales. This fund is managed by the county auditor/treasurer. This fund is restricted in its use and cannot be used to pay for General Fund expenses.

Debt Service Fund – The ending fund balance is \$189k. This fund is used to repay the COPs issued to build Foothill High School (Series B) and the Shasta High School multiple purpose building and a portion of the fields at SHS and the Shasta Learning Center (Series M). In 2009-10 Series B and Series M were refinanced into a single COPs, Series N. The COP's have been fully paid as of June 30, 2023. This fund is restricted in its use and cannot be used to pay for General Fund expenses.

REFERENCES:

Ed. Code 42100

SACS Documents were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

Item	General Fund 2023/24 Unaudited Actuals			
	Unrestricted	Restricted		Total
COLA %	8.22%			
Projected Enrollment	4,214			
District ADA	3,852			
County ADA	46			
District + County ADA	3,897			
REVENUE				
LCFF	\$ 53,950,174	0		53,950,174
Federal	126,992	4,384,996		4,511,988
State	2,081,327	6,140,076		8,221,404
Other Local	4,029,980	4,764,119		8,794,100
Total Revenue	\$ 60,188,473	15,289,192		75,477,665
EXPENDITURES				
Certificated Salaries	\$ 20,782,357	4,925,842		25,708,200
Classified Salaries	8,935,458	3,497,319		12,432,777
Employee Benefits	12,325,766	6,256,448		18,582,214
Total Salary & Benefits	42,043,582	14,679,609		56,723,191
Books & Supplies	2,448,064	1,497,826		3,945,890
Services & Other Expenses	5,459,569	1,846,788		7,306,357
Capital Outlay	776,325	1,332,117		2,108,442
*Other Outgo (excluding Transfers of Indirect Costs)	1,092,760	267,579		1,360,339
**Other Outgo - Transfers of Indirect Costs	(491,074)	382,715		(108,359)
Total Expenditures	51,329,226	20,006,634		71,335,860
DIFFERENCE:	\$ 8,859,247	(4,717,442)		4,141,805
OTHER USES - Transfer to Cafeteria	0	(66,349)		(66,349)
OTHER USES - Transfer to Retiree Benefits	(620,000)	0		(620,000)
OTHER USES - Transfer to Transportation Equipment	(17,138)	0		(17,138)
OTHER USES - Transfer to Uprep for Medical Funds				
OTHER SOURCES - Transfers from Retiree Fund	519,912	0		519,912
OTHER SOURCES - Transfers from Fund 17	(1,600,000)	0		(1,600,000)
OTHER SOURCES - Transfers from Fund 11	(17,726)			(17,726)
Contributions	(6,503,858)	6,503,858		0
Total, Other Financing Sources/Uses	(8,238,810)	6,437,509		(1,801,301)
CHANGE TO FUND BALANCE	\$ 620,437	1,720,067		2,340,504
AUDIT ADJUSTMENT	1,463,559			1,463,559
BEGINNING BALANCE	13,805,841	13,672,589		27,478,430
ENDING BALANCE	\$ 15,889,837	15,392,656		31,282,493
COMPONENTS OF THE ENDING BALANCE				
NONSPENDABLE FUND BALANCE				
Revolving Cash	\$ 16,711			16,711
Prepaid Expenditures	5,800	0		5,800
RESTRICTED PROGRAMS		15,392,656		15,392,656
R2600 Expanded Learning Opportunities Program		18,000		18,000
R6266 Educator Effectiveness, FY 2021-22		378,247		378,247
R6300 Lottery: Instructional Materials		3,156,358		3,156,358
R546 Mental Health-Related Services		231,417		231,417
R6762 Arts, Music, & Instr. Mtrls Discretionary BG		1,083,900		1,083,900
R6770 Arts and Music in Schools (AMS) Funding		616,002		616,002
R7029 Child Nutrition: Food Service Staff		18,332		18,332
R7032 Child Nutrition: Kitchen Infrastructure		504,372		504,372
R7338 College Readiness BG		4,125		4,125
R7339 Dual Enrollment Opportunities		229,593		229,593
R7399 LCFF Equity Multiplier		439,991		439,991
R7412 A-G Access/Success Grant		376,334		376,334
R7413 A-G Learning Loss Mitigation Grant		230,572		230,572
R7425 Expanded Learning Opportunities (ELO) Grant		272,559		272,559
R7435 Learning Recovery BG		2,963,449		2,963,449
R7810 Other Restricted State		108,887		108,887
R9010 Other Restricted Local		4,760,521		4,760,521
COMMITTED	13,345,950			13,345,950
Instructional Materials (Unrestricted Lottery)	4,107,024			4,107,024
Declining enrollment mitigation/COLA Decreases	8,395,568			8,395,568
Farm and Foundation Funds	843,357			843,357
UNASSIGNED/UNAPPROPRIATED				
Reserve for Economic Uncertainties - 3.5%	2,521,377			2,521,377

**Shasta Union High School District
University Preparatory Charter School
2023-2024 Unaudited Actuals
June 30, 2024**

	ITEM	Unaudited Actuals	Operating Budget	Difference	Comments
ENROLLMENT		1,016.00	1,015	1	
	ADA	981.48	985	(4)	ADA 96.60%
REVENUES					
	State Aid	5,190,050.00	4,311,895	878,155	Net Decrease \$522,991 includes EPA 22-23 Overpayment of \$546,713
	Property Taxes	4,485,091.00	4,633,959	(148,868)	
	EPA Funds	1,661,276.00	2,913,554	(1,252,278)	
	STRS of Behalf	511,297.00	1,141,252	(629,955)	Adjusted Annually (pass-through account)
	Other State Aid -PY	254.60	0	255	
	Other State Aid	2,936.00	3,191	(255)	
	Other State Aid - ELO-P	99,085.00	26,484	72,601	
	Proposition 28 Arts and Music	137,665.00	137,659	6	
	Arts, Music, Instructional Block Grant	0.00	292,412	(292,412)	Audit Adjustment May 2024 Part of Beginning Balance
	Learning Recovery Block Grant	0.00	0	0	
	Mental Health PA	78,980.00	0	78,980	
	Lottery - Unrestricted	203,833.86	174,345	29,489	Based on ADA
	Lottery - Restricted	98,175.49	70,920	27,255	Based on ADA
	Title II	10,153.49	17,700	(7,547)	
	Mandated Block Grant	37,658.00	37,658	0	
	FMV Cash	128,518.00	0	128,518	Adjusted annually
	Interest Income	183,173.54	57,936	125,238	
	Other Local	307,005.92	32,999	274,007	Field Trips, Testing, Donations
TOTAL REVENUES		13,135,152.90	13,851,964	(716,811)	
EXPENDITURES					
	Certificated Salaries	5,930,990.50	5,864,160	66,831	Includes 401(a) Contribution
	Classified Salaries	866,002.73	651,227	214,776	
	Employee Benefits	2,369,099.48	2,414,588	(45,489)	Pass-through from State of California Included with Salaries
	STRS on Behalf	511,297.00	1,141,252	(629,955)	
	401(a) Contribution	0.00	135,000		
	Books and Supplies	764,714.25	634,316	130,398	
	Services & Other Exp	766,385.51	525,218	241,168	
	Educator Effectiveness PD	0.00	7,800		Included with Services and Other Exp
	SUHSD Oversight	205,540.23	216,763	(11,223)	Adjusted based on actuals
	SUHSD Services	1,516,709.55	1,521,326	(4,616)	
	Other Outgo	79,683.13	33,841	45,842	
TOTAL EXPENDITURES		13,010,422.38	13,145,491	7,731	
DIFFERENCE		124,730.52	706,473	(581,742)	
OTHER USES	Audti Adjustments	705,123.62	0	0	
BEGINNING BALANCE		6,381,708.24	6,381,713	(5)	
ENDING BALANCE		7,211,562.38	7,088,186	123,378	
COMPONENTS OF THE ENDING BALANCE					
	Revolving Cash	1,500.00	1,000	0	Maintain 8% Reserve
	Reserve for Economic Uncertainties	1,040,833.75	1,051,639	(10,805)	
	MAA	302,736.19	302,737	(1)	
	Confucius	52,312.13	56,974	(4,662)	
	Hourly Programs	65,358.36	65,359	(1)	
	Unrestricted Lottery	1,085,830.26	1,047,413	38,417	
	Restricted Lottery	547,164.08	525,568	21,596	
	Reserve for A-G Success Grant	6,874.28	6,875	(1)	
	Reserve for A-G Learning Loss Mitigation	8,045.00	9,020	(975)	
	Arts, Music, Instructional Block Grant	292,412.00	292,412	0	
	Learning Recovery Block Grant	0.00	20,253	(20,253)	
	Proposition 28 Arts and Music	137,665.00	137,659	6	
	Reserve for Mental Health Services	78,980.00	0	78,980	
	Ethnic Studies	12,266.34	12,267	(1)	
	ELO-P	17,122.00	66,417	(49,295)	
	Educator Effectiveness Grant	23,141.40	20,496	2,645	
	Reserve for Testing	0.00	2,993	(2,993)	
	Reserve for Charter Goals	2,539,321.49	2,469,104	70,217	
	Reserve for 401(a)	1,000,000.00	1,000,000	0	

7,211,562.28

Shasta Charter Academy
2023-24 Unaudited Actuals
Multi-Year Projection
September 1, 2024

	2023-24 Unaudited Actuals	2024-25 Projected Budget	2025-26 Projected Budget
ENROLLMENT	270	280	280
ADA	270.06	275	275
REVENUES			
State Aid Undistributed	1,615,672.00	1,675,350	1,751,658
State Aid Supp/ Conc Grant	285,364.00	299,408	281,304
EPA Funds	484,904.00	499,057	513,680
State Aid Prior Year	6,460.16	-	-
In Lieu Property Taxes	1,228,454.00	1,252,093	1,261,537
Federal Special Education	44,048.00	44,048	44,048
Other Federal Income	-	-	-
Mandated Costs	14,899.21	14,899	14,899
State Lottery	56,982.66	56,983	56,983
State Lottery Restricted	27,546.12	27,546	27,546
STRS On Behalf	140,759.00	140,759	140,759
Other State Income	62,576.00	62,576	62,576
Interest	38,309.87	30,000	25,000
FMV	-	-	-
Local Income	21,423.94	15,000	15,000
State Special Education	239,653.00	239,653	239,653
TOTAL REVENUES	4,267,051.96	4,357,372	4,434,643
EXPENDITURES			
Certificated Salaries	1,885,191.74	2,096,333	2,159,223
Classified Salaries	374,440.67	432,741	445,723
Employee Benefits	604,704.82	686,340	710,362
Books and Supplies	134,069.23	135,000	145,000
Services & Other Exp	691,455.78	791,456	700,000
Capital Outlay	-	195,000	30,000
Other Outgo / Financing Uses	120,000.00	120,000	185,000
TOTAL EXPENDITURES	3,809,862.24	4,456,870	4,375,308
DIFFERENCE	457,189.72	(99,498)	59,335
BEGINNING BALANCE	1,780,432.81	2,237,623	2,138,124
Restatement/Adjustment	-	-	-
ENDING BALANCE	2,237,622.53	2,138,124	2,197,459
COMPONENTS OF THE ENDING BALANCE			
Reserve: Revolving Cash	24,371.37	24,371	24,371
Reserve: Prepaid Expenditures	-	-	-
Reserve: Educator Effectiveness	18,299.56	3,300	-
Reserve: Restricted Lottery	86,839.73	86,840	86,840
Reserve: State Special Ed	12,250.41	12,250	12,250
Reserve: Sp Ed Dispute Prevention	-	-	-
Reserve: Mental Health-Rltd Svcs	28,532.35	28,532	28,532
Reserve: Arts Music & IM Disc BG	61,997.14	21,997	-
Reserve: Arts and Music in Schools	40,944.00	5,944	5,944
Reserve: Class Emp Prof Dev BG	-	-	-
Reserve: A-G Access Grant	(0.00)	-	-
Reserve: A-G Learning Loss Mit G	(0.00)	-	-
Reserve: Exp Lrng Opportunities	-	-	-
Reserve: ELO Para	-	-	-
Reserve: Learning Recovery EBG	-	-	-
Reserve: Low Perf Stu BG	-	-	-
Reserve: Other Restricted State	2,613.50	-	-
Board Des: Charter Goals	522,326.75	306,261	417,808
Board Des: MAA	-	-	-
Board Des: Testing	-	-	-
Board Des: Clubs	4,133.18	4,133	4,133
Board Des: Lottery	173,728.00	173,728	173,728
Board Des: EPA	4,332.00	-	-
Reserve for Economic Uncertainty	1,257,254.54	1,470,767	1,443,852
Total	2,237,622.53	2,138,124	2,197,459

**Shasta Union High School District
2023-24 Unaudited Actuals
Farm Fund
September 10, 2024**

Item	2023-2024 Unaudited Actuals
REVENUES	
Livestock Sales	\$ 2,586.05
Farmhouse Rent	
Interest	1,203.30
Cont. To Program	
TOTAL REVENUES	\$ 3,789.35
EXPENDITURES	
Supplies	2,049.33
Scholarships	\$
Cattle Purchase	
Repairs	
TOTAL EXPENDITURES	\$ 2,049.33
DIFFERENCE	\$ 1,740.02
OTHER SOURCES	
OTHER USES - Trnsfr to Gen Fund	0.00
CHANGE TO FUND BAL.	\$ 1,740.02
BEGINNING BALANCE	52,054.41
ENDING BALANCE	\$ 53,794.43

SUHSD
Adult Ed Fund
2023-24 Unaudited Actuals
June 30, 2024

			7690	
	0000	6391	STRS	
Item	Undist	Adlt EdBkck	On-Behalf	Totals
REVENUE				
State Aid	\$0.00		\$12,414.00	\$12,414.00
Interest	\$357.39	\$0.00	\$0.00	\$357.39
Fair Market Value	\$1,172.00			
Adult Ed Fees	(\$50.00)	\$221,115.85	\$0.00	\$221,065.85
Acct Receivable to be cleared		(\$13,151.00)		
Contribution	(\$539.71)	\$18,265.56	\$0.00	\$17,725.85
Total Revenue	\$939.68	\$226,230.41	\$12,414.00	\$251,563.09
EXPENDITURES				
Certificated Salaries	\$0.00	\$114,409.78		\$114,409.78
Classified Salaries	\$0.00	\$26,756.96		\$26,756.96
Employee Benefits	\$0.00	\$56,872.52	\$12,414.00	\$69,286.52
Books & Supplies	\$50.00	\$0.00		\$50.00
Services & Other Operating Exp	\$920.13	\$17,418.27		\$18,338.40
Capital Outlay	\$0.00	\$0.00		\$0.00
Other Outgo (Ind Cost Rate 5.0%)	\$0.00	\$10,772.88		\$10,772.88
Total Expenditures	\$970.13	\$226,230.41	\$12,414.00	\$239,614.54
DIFFERENCE	(\$30.45)	\$0.00	\$0.00	\$11,948.55
OTHER SOURCES -	\$0.00	\$0.00		\$0.00
OTHER USES	\$0.00	\$539.71		\$539.71
CHANGE TO FUND BALANCE	(\$30.45)	\$0.00	\$0.00	(\$30.45)
				\$0.00
BEGINNING BALANCE	\$30.45	\$0.00	\$0.00	\$30.45
ENDING BALANCE	\$0.00	\$0.00	\$0.00	\$0.00

**Shasta Union High School District
2023-24 Unaudited Actuals
Cafeteria Fund
August 21, 2024**

ITEM	2023/24 Unaudited Actuals
REVENUE	
Federal Revenue	\$ 1,597,618.01
State Revenue	2,037,566.93
Local Revenue	275,491.20
Total Revenue	\$ 3,910,676.14
EXPENDITURES	
Classified Salaries	\$ 1,097,285.78
Employee Benefits	517,518.03
Food & Supplies	1,295,165.83
Services & Operating Expense	261,712.05
Capital Outlay	79,846.30
Other Outgo	0.00
Transfers of Indirect/Direct Support Costs	97,586.19
Total Expenditure	\$ 3,349,114.18
DIFFERENCE	561,561.96
OTHER SOURCE - Contrib From Gen Fund	\$ 0.00
OTHER USES - Debt Repayment	0.00
CHANGE TO FUND BALANCE	\$ 561,561.96
BEGINNING BALANCE	\$ 1,128,521.36
ENDING BALANCE	\$ 1,690,083.32
COMPONENTS OF THE ENDING BALANCE	
1. Stores	\$ 9,000.00
2. Revolving Cash	1,175.00
3. Reserve	1,679,908.32

**Shasta Union High School District
2023-24 Unaudited Actuals
Deferred Maintenance Fund
September 10, 2024**

ITEM	2023-24 Unaudited Actuals
REVENUE	
FMV of Cash	\$ 29,247
Transfer from Gen Fnd (obj 8091)	100,000.00
Transfer from fund 40 (obj 8915)	
Interest	7,374.66
Total Revenue	\$ 136,621.66
EXPENDITURES	
Technology	\$
Architect Fees	
Construction	37,641.35
Roofing	9,530.00
Plumbing	24,520.99
Electrical	
Heating and Cooling	
Floor Systems	36,120.00
Walls	
Grounds & Fields	
Painting	
Stadium	
Paving	0.00
Pool	
Replacement Equip.	
Total Expenditures	\$ 107,812.34
DIFFERENCE	28,809.32
CHANGE TO FUND BALANCE	\$ 28,809.32
BEGINNING BALANCE	365,597.96
ENDING BALANCE	394,407.28

**Shasta Union High School District
2023-24 Unaudited Actuals
Transportation Equipment Fund
September 10, 2024**

Item	2023-24 Unaudited Actuals
REVENUES	
State Revenue	\$ 0.00
FMV	10,165.00
Interest	3,242.03
TOTAL REVENUES	\$ 13,407.03
EXPENDITURES	
Maintenance & Repairs	\$ 0.00
Equipment Replacement	0.00
TOTAL EXPENDITURES	\$ 0.00
DIFFERENCE	\$ 13,407.03
OTHER SOURCES - Trfr From Gen Fund	17,138.00
OTHER USES - Trfr to Gen Fund	0.00
CHANGE TO FUND BAL.	\$ 30,545.03
BEGINNING BALANCE	131,147.60
ENDING BALANCE	\$ 161,692.63

**Shasta Union High School District
2023-24 Unaudited Actuals
Foundation Trust Fund
9/10/2024**

ITEM	2023-24 Unaudited Actuals
REVENUE	
Contributions/Donations	\$ 0.00
Interest	761.25
Fair Market Value of Cash	126,039.32
Total Revenue	\$ 126,800.57
EXPENDITURES	
Supplies	0.00
Scholarships Awarded	\$
District Office	1,500.00
FHS	
PHS	
SHS	
EHS	
Total Scholarships Awarded	1,500.00
Total Expenditures	\$ 1,500.00
OTHER SOURCES - Transfers In	0.00
CHANGE TO FUND BALANCE	\$ 125,300.57
BEGINNING BALANCE	664,262.42
ENDING BALANCE	\$ 789,562.99

**Shasta Union High School District
2023-24 Unaudited Actuals
Special Reserve - Non Capital
September 10, 2024**

ITEM	2023-24 Unaudited Actuals
REVENUE	
Interest	\$ 36,306.64
Adjust Market Value of Cash	36,609.00
Total Revenue	\$ 72,915.64
EXPENDITURES	
Total Expenditure	\$ 0.00
DIFFERENCE	\$ 72,915.64
OTHER SOURCES - Trfr from Gen. Fund	1,600,000.00
OTHER USES - Trfr to General Fund	0.00
CHANGE TO FUND BALANCE	\$ 1,672,915.64
BEGINNING BALANCE	1,529,538.81
ENDING BALANCE	\$ 3,202,454.45

	<u>CTA</u>	<u>ESP</u>	<u>CSEA</u>	<u>Mgmt/ Conf/ Supv</u>	<u>Total</u>
Beginning Balance, July 1, 2023	\$ 1,215,879.41	\$ (64,529.64)	\$ 114,288.12	\$ 131,813.90	\$ 1,397,451.79
District Contribution	373,676.18	92,844.85	67,448.57	86,030.40	620,000.00
Interest Earnings	22,328.48	397.74	2,552.85	3,060.06	28,339.14
Premiums Paid*	(298,791.57)	(112,855.82)	(32,243.08)	(76,021.38)	(519,911.85)
Transferred from CalPers Trust	0.00	0.00	0.00	0.00	0.00
2022/23 Contribution of \$500k from Fund 01, Arts, Music, Discr. Blk Grnt	0.00	0.00	0.00	0.00	0.00
2023/24 Contribution	\$ 1,313,092.50	\$ (84,142.87)	\$ 152,046.46	\$ 144,882.98	\$ 1,525,879.08
Fair Market Value of Cash					51,945.02
Adjusted Ending Balance					\$ 1,577,824.10

Shasta Union High School District
2023-24 Unaudited Actuals
Building Fund (21)
September 10, 2024

ITEM	2023-24 Unaudited Actuals
REVENUE	
Interest	\$ 7,877.52
Fair Market Value of Cash	92,118.00
Proceeds from Sale of Bonds	0.00
All Other Financing Sources	0.00
Total Revenue	\$ 99,995.52
Expenditures	
FHS 2 Story HVAC Project	10,687.50
SLC Track Project	517,565.98
EHS Bldg Proj.	5,211.90
SHS Harlan Carter Gym	41,270.74
SLC Roof Project	109,145.00
FHS Flooring Proj	110,988.86
SLC Turf Field Replacement	498,193.76
FHS Pool Tax clean up	0.03
Total Expense	1,293,063.77
Other Uses	
Other Sources	97,798.39
Interest and Expense Adjustment	0.00
Beginning Balance	1,095,269.86
Ending Balance	0.00

Shasta Union High School District
2023-24 Unaudited Actuals
Capital Facilities Fund
September 10, 2024

ITEM	2023-24 Unaudited Actuals
REVENUE	
Interest	\$ 31,469.45
Fair Market Value of Cash	83,474.00
School Impact Refund	(11,760.81)
Developer Fees	395,766.08
Total Revenue	\$ 498,948.72
EXPENDITURES	
General Supplies	\$ 28,304.01
Rentals	
Repairs/Upgrades	
Collection Fees from SCOE	
Admin Charges From General Fund	5,650.00
Capital Equipment	
Misc. District wide projects	114,928.75
FHS Furniture Budget	23,079.65
SHS Furniture Budget	0.00
EHS Furniture Budget	90,918.16
PHS Furniture Budget	25,000.00
Pool Boilers for EHS & SHS	100,992.24
FHS Furniture	0.00
SLC Turf Field	147,196.24
Total Expenditures	\$ 536,069.05
DIFFERENCE	(37,120.33)
OTHER USES - Trfr to Debt Fund	0.00
Net Total Transfers In and Out	<u>0.00</u>
CHANGE TO FUND BALANCE	\$ (37,120.33)
Audit Adjustment	0.00
BEGINNING BALANCE	\$ 1,189,119.41
ENDING BALANCE	<u>\$ 1,151,999.08</u>

**Shasta Union High School District
2023-24 Unaudited Actuals
Special Reserve - Capital Projects
September 10, 2024**

ITEM	2023-24 Unaudited Actuals
REVENUE	
Dev Fees	
Refund School Impact	
Interest	\$ 14,656.26
FMV of Cash	19,836.00
Proceeds from Bond Anticipation Notes	0.00
Cal Shape Grant	0.00
Total Revenue	\$ 34,492.26
EXPENDITURES	
Total Expenditure	\$ 0.00
DIFFERENCE	34,492.26
OTHER SOURCES - Trfr from Gen. Fund	\$ 0.00
OTHER SOURCES - TRFR to fund 21	(97,798.39)
OTHER USES - Trfr to fund 14 (obj 7615)	0.00
CHANGE TO FUND BALANCE	\$ (63,306.13)
BEGINNING BALANCE	256,930.54
AUDIT ADJUSTMENT	0.00
ENDING BALANCE	\$ 193,624.41

Shasta Union High School District
2023-24 Unaudited Actuals
Debt Service Fund Fund
September 10, 2024

ITEM	2023-24 Unaudited Actuals
REVENUE	
Interest	\$ 2,274.12
Inc/(Dec) in FMV of Cash	24,884.00
Total Revenue	\$ 27,158.12
EXPENDITURES	
Interest	\$ 1,421.88
Principal	140,289.44
Offset for Audit Adjustment	0.00
Total Expenditures	\$ 141,711.32
INTERFUND TRANSFERS IN	
From Fund 01, object 7619	\$ 0.00
From Fund 25, object 7619	\$ 0.00
Adjust for Audit Adjustment	0.00
OTHER SOURCES - Proceeds from COPS	0.00
Total Interfund Transfers and Other Sources	\$ 0.00
CHANGE TO FUND BALANCE	\$ (114,553.20)
BEGINNING BALANCE	303,505.47
Beginning Balance Audit Adjustment	0.00
ENDING BALANCE	\$ 188,952.27

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Developer Fee Report and Related Resolution

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The Government Code requires school districts to provide an annual report on the sources and uses of the Capital Facilities Fund (Developer Fee Fund.) In addition the Code requires boards to adopt the attached resolution certifying the annual report meets the requirements of the Education Code. This report meets those requirements.

REFERENCES:

Government Code Section 66006

RESOLUTION OF THE GOVERNING BOARD OF THE
SHASTA UNION HIGH SCHOOL DISTRICT
REGARDING ACCOUNTING OF DEVELOPMENT FEES
FOR 2023-2024 FISCAL YEAR
IN THE FOLLOWING FUND OR ACCOUNTS:
CAPITAL FACILITIES FUND
(Government Code Section 66001(d) & 66006(b))

Resolution: _____

1. Authority and Reasons for Adopting this Resolution.

A. This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated, May 19, 2024, and is referred to herein as the “School Facilities Fee Resolution” and is hereby incorporated by reference into this Resolution. These resolutions were adopted under the authority of Education Code section 17620 (formerly Government Code section 53080). These fees have been deposited in the following fund or account:

The Capital Facilities Fund – “The Fund”

- B. Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;
- C. Government Code sections 66001(d) and 66006(b) require that the annual accounting of the Fund and those findings be made available to the public no later than December 31, 2024, that this information be reviewed by this Board at its next regular scheduled board meeting held no earlier than 15 days after they become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has requested it.
- D. The Superintendent has informed the Board that a draft copy of this Resolution (along with Exhibits A and B which are hereby incorporated by reference into this Resolution) was made available to the public on August 27, 2024. The Superintendent has further informed the Board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was mailed at least 15 days prior to this meeting to anyone who had requested it.

- E. The Superintendent has also informed this Board that there is no new information which would adversely affect the validity of any of the findings made by this Board in its School Facilities Fee Resolution.

1. **What This Resolution Does.**

This Resolution makes various findings and takes various actions regarding the Fund as required by and in accordance with Government code sections 66001(d) and 66006(b).

2. **Findings Regarding the Fund.**

Based on all findings and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this Board at this meeting, the Board finds each of the following with respect to the Fund for the 2023-2024 Fiscal Year.

- A. In reference to Government Code section 66006(b)(2), the information identified in section 1 above is correct;
- B. In further reference to Government Code section 66006(b)(2), this board has reviewed the annual accounting for the Fund as contained in Exhibit A and determined that it meets the requirements set forth in Government Code section 66006(b)(1);
- C. In reference to Government Code section 66001(d)(1), and with respect only to that portion of the Fund remaining unexpended at the end of the 2023-2024 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified in Exhibit B;
- D. In reference to Government Code section 66001(d)(2), and with respect only to that portion of the Fund remaining unexpended at the end of the 2023-2024 Fiscal Year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fees and the purpose for which it is charged;
- E. In reference to Government Code section 66001(d)(3), and with respect only to that portion of the Fund remaining unexpended at the end of the 2023-2024 Fiscal Year, all of the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified as the use to which the fees are to be put is identified in Exhibit B;
- F. In reference to Government Code section 66001(d)(4), and with respect only to that portion of the Fund remaining unexpended at the end of the 2023-2024 Fiscal Year, the approximate dates on which the funding referred to in paragraph E above is

expected to be deposited into the appropriate account or fund is designated in Exhibit B; and

- G. In reference to the last sentence of Government Code section 66006(d), because all of the findings required by that subdivision have been made in the fees that were levied in paragraphs C-F above, the District is not required to refund any moneys in the Fund as provided in Government Code section 66001(e).

4. Superintendent Authorized to Take Necessary and Appropriate Action.

The Board further directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution.

5. Certificate of Resolution.

I, Ron Zufall, President of the Governing Board of the Shasta Union High School District of Shasta County, State of California, certify that this Resolution was duly passed and adopted by the Board, at an official and public meeting this 10th day of September 2024, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Ron Zufall
President, Board of Trustees

Jim Cloney
Superintendent and
Secretary to the Board

EXHIBIT A
RESOLUTION OF THE GOVERNING BOARD OF THE
SHASTA UNION HIGH SCHOOL DISTRICT
REGARDING ACCOUNTING OF DEVELOPMENT FEES
FOR 2023-2024 FISCAL YEAR
IN THE FOLLOWING FUND OR ACCOUNTS:
CAPITAL FACILITIES FUND
(Government Code Section 66001(d) & 66006(b))

Per Government Code section 66006(b) (1) (A)-H) as indicated:

- A. A brief description of the type of fee in the Fund:

See Attachment
- B. The amount of the fee.

See Attachment
- C. The beginning and ending balance of the Fund

See Attachment
- D. The amount of the fees collected and the interest earned.

See Attachment
- E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attachment
- F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete:

N/A
- F. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which

the loan will be repaid and the rate of interest that the account or fund will receive on the loan:

The principal and interest associated with debt for the construction of Foothill High School and the Shasta High School multiple purpose building are transferred to the District's Debt Service Fund for purposes of disbursement to the lending agency.

- H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001:

RESOLUTION OF THE GOVERNING BOARD OF THE
SHASTA UNION HIGH SCHOOL DISTRICT
REGARDING ACCOUNTING OF DEVELOPMENT FEES
FOR 2023-2024 FISCAL YEAR
IN THE FOLLOWING FUND OR ACCOUNTS:
CAPITAL FACILITIES FUND
(Government Code Section 66001(d) & 66006(b))

Per Government Code section 66001(d) (1)-(4) as indicated:

- A. With respect to only that portion of the Fund remaining unexpended at the end of the 2023-2024 Fiscal year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:

PHS Facilities
SHS Facilities
EHS Facilities
FHS Facilities
Collection Fees

- B. See section 3.D of the Resolution.
- C. With respect to only that portion of the Fund remaining unexpended at the end of the 2023-2024 Fiscal Year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph “A” above are as follows:
- D. With respect to only that portion of the Fund remaining unexpended at the end of the 2023-2024 Fiscal year, the following are the approximate dates on which the funding referred to in paragraph “C” above is expected to be deposited into the appropriate account or fund:

2024/2025 and future fiscal years

Shasta Union High School District
2023-24 Unaudited Actuals
Capital Facilities Fund
September 10, 2024

ITEM	2023-24 Unaudited Actuals
REVENUE	
Interest	\$ 31,469.45
Fair Market Value of Cash	83,474.00
School Impact Refund	(11,760.81)
Developer Fees	395,766.08
Total Revenue	\$ 498,948.72
EXPENDITURES	
General Supplies	\$ 28,304.01
Rentals	
Repairs/Upgrades	
Collection Fees from SCOE	
Admin Charges From General Fund	5,650.00
Capital Equipment	
Misc. District wide projects	114,928.75
FHS Furniture Budget	23,079.65
SHS Furniture Budget	0.00
EHS Furniture Budget	90,918.16
PHS Furniture Budget	25,000.00
Pool Boilers for EHS & SHS	100,992.24
FHS Furniture	0.00
SLC Turf Field	147,196.24
Total Expenditures	\$ 536,069.05
DIFFERENCE	(37,120.33)
OTHER USES - Trfr to Debt Fund	0.00
Net Total Transfers In and Out	<u>0.00</u>
CHANGE TO FUND BALANCE	\$ (37,120.33)
Audit Adjustment	0.00
BEGINNING BALANCE	\$ 1,189,119.41
ENDING BALANCE	<u>\$ 1,151,999.08</u>

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Appropriations Limit

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

In 1979, Proposition 4 was approved by the voters, adding Article XIII.B to the state Constitution. Proposition 4 was a follow-up companion measure to Proposition 13 which added Article XIII.A to the constitution. Proposition 13 limited the property tax, while Proposition 4 limited government spending.

Proposition 4 (the Appropriations Limit) limited the rate of growth in district spending of proceeds from certain taxes. To implement Proposition 4, a complicated formula was devised which identified those revenues subject to limitation and calculated the limit on spending from those revenues. If income from those specified sources is greater than the calculated spending limit, the excess revenue must be returned to the taxpayers or district voters must approve an increase in the district's spending limit.

The Appropriations Limit has attracted little attention over the years. It is complex and the district has never exceeded its spending limit.

The law requires the Board to approve its spending limit and make the calculations public.

The district's expenses in 2023-24 did not exceed the Appropriations (spending) Limit. Budgeted spending for 2024-25 is also within the calculated limit.

	2023-24 <u>Actual</u>	2024-25 <u>Estimated</u>
Adjusted Appropriations Limit	\$58,900,079.95	\$60,440,249.89
Appropriations Subject to the Limit	\$58,900,079.95	

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA	2022-23 Actual			2023-24 Actual		
Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE						
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	56,605,533.88		56,605,533.88			58,900,079.95
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	4,901.35		4,901.35			4,883.20
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2022-23			Adjustments to 2023-24		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA	2023-24 P2 Report			2024-25 P2 Estimate		
Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district						
1. Total K-12 ADA (Form A, Line A6)	3,897.21		3,897.21	3,850.71		3,850.71
2. Total Charter Schools ADA (Form A, Line C9)	985.99		985.99	985.00		985.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			4,883.20			4,835.71
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2023-24 Actual			2024-25 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	244,160.98		244,160.98	244,160.00		244,160.00
2. Timber Yield Tax (Object 8022)	78,925.78		78,925.78	25,740.00		25,740.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	23,695,069.45		23,695,069.45	23,841,862.00		23,841,862.00
5. Unsecured Roll Taxes (Object 8042)	1,084,044.71		1,084,044.71	1,065,243.00		1,065,243.00
6. Prior Years' Taxes (Object 8043)	23,819.18		23,819.18	19,558.00		19,558.00
7. Supplemental Taxes (Object 8044)	280,825.07		280,825.07	165,447.00		165,447.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(1,383,102.74)		(1,383,102.74)	(1,105,273.00)		(1,105,273.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	5,309,503.56		5,309,503.56	2,911,972.00		2,911,972.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	29,333,245.99	0.00	29,333,245.99	27,168,709.00	0.00	27,168,709.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	29,333,245.99	0.00	29,333,245.99	27,168,709.00	0.00	27,168,709.00
EXCLUDED APPROPRIATIONS						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			671,728.00			776,730.00
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	1,983,651.62		1,983,651.62	2,098,644.00		2,098,644.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	1,983,651.62	0.00	2,655,379.62	2,098,644.00	0.00	2,875,374.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	38,705,529.00		38,705,529.00	41,757,618.00		41,757,618.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(554,232.40)		(554,232.40)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	38,151,296.60	0.00	38,151,296.60	41,757,618.00	0.00	41,757,618.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	90,394,253.31		90,394,253.31	83,366,130.00		83,366,130.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	3,504,276.93		3,504,276.93	68,600.00		68,600.00
D. APPROPRIATIONS LIMIT CALCULATIONS	2023-24 Actual			2024-25 Budget		
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)	56,605,533.88			58,900,079.95		
2. Inflation Adjustment	1.0444			1.0362		
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)	0.9963			0.9903		
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)	58,900,079.95			60,440,249.89		
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)	29,333,245.99			27,168,709.00		
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)	585,984.00			580,285.20		
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)	32,222,213.58			36,146,914.89		
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)	32,222,213.58			36,146,914.89		
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])	2,482,534.65			52,143.82		
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)	31,815,780.64			27,220,852.82		
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)	29,739,678.93			36,094,771.07		
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)	31,815,780.64					
b. State Subventions (Line D8)	29,739,678.93					
c. Less: Excluded Appropriations (Line C23)	2,655,379.62					
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)	58,900,079.95					
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4)	0.00					
SUMMARY	2023-24 Actual			2024-25 Budget		
11. Adjusted Appropriations Limit						

54
Printed: 8/30/2024 3:46 PM

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: KYA Group change order 1 for the Shasta UHSD Multiple Locations Shade Structures Project

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The KYA Group has submitted change order #1 in the amount of a credit for \$55,998.31, reducing the contract cost from \$1,846,997 to \$1,790,998.69. We had built into the contract a \$152,000 contingency for American with Disabilities Act (ADA) improvements. The Department of the State Architect (DSA) did identify required ADA improvements for this project which have been calculated to cost \$96,001.69. The required ADA changes are in bathrooms surrounding the installation areas of the shade structures.



PCO # 1
 DATE: 8/8/24
 PROJECT #: P-0100320
 CONTRACT #: _____

PROJECT NAME: Shasta UHSD-Multiple Locations-Shade Structures


TO: David Flores
2200 Eureka Way
Redding, CA 96001

FROM: KYA Services
3235 Sunrise Blvd., Suite 3
Rancho Cordova, CA 95742

Foothill High School - Remove and reinstall plumbing fixtures in the staff restroom \$30,190.76
 Foothill High School - Moving ammenities/Applying signs \$10,148.51
 Foothill High School - Tile Repair \$14,197.01
 Foothill High School - ADA Signs \$1,756.48
 Foothill High School - 42" grab Bar \$236.07
 Pioneer High School- Relocate Accessories \$3,286.18
 Enterprise High - Relocate Accessories \$3,286.18
 Shasta High - Relocate Accessories \$1,643.09
 Pioneer HS, Enterprise HS, Shasta High School remove and replace Tile \$15,783.21
 Knox boxes and locks \$2,952.24

		ADD	DEDUCT
A	Labor, Material and Equipment Charge:	\$83,479.73	\$0.00
B	ADA Improvements by DSA funds to be returned to the district		-\$152,000.00
C		\$0.00	\$0.00
D	Subtotal:	\$83,479.73	-\$152,000.00
G	5% Bonding & Insurance	\$4,173.99	
E	10% Mark ups:	\$8,347.97	
F	Subtotal:	\$91,827.70	
H	Total:	\$96,001.69	-\$152,000.00
I	Impact Contract Days:		

ORIGINAL CONTRACT AMOUNT: \$1,846,997.00
 PREVIOUSLY APPROVED CHANGE ORDERS: _____
 AMOUNT OF CURRENT PCO: -\$55,998.31
 NEW CONTRACT TOTAL: \$1,790,998.69

Approved By: 
 Approval Date: 8/12/2024

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Pavement Engineering Inc. Contract MP24-451

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Pavement Engineering Inc. (PEI) has submitted a proposal to design, bid, and engineering inspection support and contract administration services for the paving of the gravel lot at Shasta High School. The lot is located directly across the street from the school on Pioneer Drive.

PEI's fee for performing the design and bidding of the project is \$10,475.

PEI's fee for performing the engineering inspection, support and contract administration is \$15,000.

District staff recommends approval of the contracts with Pavement Engineering Inc.

August 7, 2024

MP24-451

David Flores
Chief Business Officer
Shasta Union High School District
2200 Eureka Way, Suite B
Redding, CA 96001

Subject: Proposal for Engineering Services at:

Shasta Union High School District
2024 Pavement Maintenance Project
Shasta High School (Overflow Lot), 2500 Eureka Way, Redding, CA

Dear David:

In accordance with your request, we are pleased to submit our proposal for providing engineering services. Our proposal is separated into two phase, **Design & Bidding** and **Engineering Inspection Support & Contract Administration Services**.

Phase 1 - Design & Bidding

We will perform a site visit to determine the existing structural section of the project work area and obtain samples of the native soil for R-value testing. The R-value testing and structural testing information will determine the rehabilitation design criteria necessary to establish a long-lasting pavement. After the testing is performed a site visit will be performed to gather the required field information for developing plans for construction.

The design portion of this phase will consist of preparing full size plans showing a site plan which will clearly depict the scope of work to be performed. A grading plan, if necessary, to ensure proper slopes are maintained or improved for drainage. A detail plan, detailing specific areas of work that require additional information for construction. Project specifications will be provided at the end of the design phase.

PEI will attend design meetings as required, deliver estimated construction costs throughout the design process, attend a pre-bid meeting, attend the post bid interview and any/all other miscellaneous details associated with the design work.

Our fee for performing this work is a lump sum price of \$10,475.

Fees do not include any City or DSA plan review. If required, additional fees will need to be negotiated at the time of services.

David Flores
August 7, 2024
MP24-451
Page 2

Phase 2 - Engineering Inspection, Support & Contract Administration Services

Our services will include attending meetings, including preconstruction, progress and final inspection; reviewing schedule and technical submittals; reviewing payment requests; developing technical change orders; processing final payments; project closeout and coordinating all work with the Shasta Union High School District. The client will retain financial control and approval powers throughout the project.

PEI will provide an inspector to observe all construction activities and provide field testing for the pavement and soils portions of the work. Testing services include the field and laboratory testing necessary to assure that the Contractor is providing the required quality of workmanship and materials during construction. Field testing involves performing field density tests on soils, aggregates and asphalt concrete using a nuclear density gauge. Laboratory tests include determination of maximum density and optimum moisture content for soils and aggregates and maximum compacted unit weight, maximum theoretical unit weight, stability, air voids and core unit weights for asphalt concrete.

Included are weekly project visits by the project manager who will be the client's representative liaison for the construction project and will report on the project progress and quantities and will provide written inspection reports for days of inspection.

Our fee for performing this work will be invoiced on a time and materials basis with a not to exceed price of \$15,000.

It has been a pleasure to provide you with a proposal on your projects. If you have any questions, please do not hesitate to call me at (530)224-4535.

Very truly yours,
PAVEMENT ENGINEERING INC.

Troy L. Sisneros

Troy L. Sisneros
Project Manager

Attachment: Proposal Conditions
pc: C File; M File; S File; E File (dflores@suhsd.net)

PROPOSAL CONDITIONS

1. Proposal is valid for thirty days from the date of the proposal.
2. All work shall be performed utilizing common methods and practices of the civil engineering profession. Reports and construction documents will be signed by a registered civil engineer.
3. Fees for Lump Sum or Unit Price Proposals will be charged at the quoted price. The quoted prices include all laboratory testing costs. Fees for Engineering and Technical Services on a Time and Materials Basis will be charged at the applicable hourly rates of the current PEI Fee Schedule.
4. The proposal is based upon providing liability insurance with limits up to \$2,000,000.
5. The Engineering Report or Plans and Specifications will be provided to the Owner as an electronic document in the form of a .pdf file. Hard copies are \$35 each.
6. Payment: Invoices will be submitted at the completion of the work for Engineering Reports. Inspection fees will be invoiced on a monthly basis. All invoices are due upon receipt. Interest of 1-1/2% per month (but not exceeding the maximum rate allowable by law) will be payable on any amounts not paid within 30 days, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Attorneys' fees or other costs incurred in collecting any delinquent amount shall be paid by the client.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Adequate Textbooks And Instructional Materials

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:

California Education Code 60119 requires the Governing Board of a school district to hold a public hearing to solicit input from staff, parents, and the community in determining, through a resolution, the adequacy of textbooks and instructional materials. Administration recommends approving the resolution following the public hearing.

REFERENCES:

Education Code Section 60119 and Board Exhibit 6161.1

**Shasta Union High School District
Resolution No.**

**Resolution Determining Sufficient
Pupil Textbooks/Instructional Materials
Set Forth in California Education Code 60119
For Fiscal Year 2024-2025**

Whereas, the Governing Board of the Shasta Union High School District, in accordance with the requirements of Education Code 60119, held a public hearing on September 10, 2024 at 6:30pm which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or other instructional materials were provided to all students, including English learners, in the Shasta Union High School District, and;

Whereas, the definition of sufficient textbooks or instructional materials means that each student, including each English learner, has standards-aligned textbooks and/or instructional materials to use in class and to take home, which may include materials in a digital format as long as each student, at a minimum, has and can access the same materials in the class and at home as other students in the same class or course in the district, but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards and/or the Common Core State Standards adopted by the State Board of Education.

Finding of Sufficient Textbooks or Instructional Materials

Therefore, be it resolved, for the 2024-2025 school year, the Shasta Union High School District, sufficient standards-aligned textbooks or other instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner.

Be it further resolved, that the Superintendent or designee, on behalf of the Board, shall submit a copy of this resolution to the County Superintendent of Schools within three business days of the hearing.

PASSED AND ADOPTED THIS 10th day of September 2024 at a meeting, by the following vote:

AYES: NOES: ABSENT:

Attest:

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Supplemental Book Adoption

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:

The English Department has requested to adopt the following new supplemental book for

CP English II/Honors English II: *Born a Crime: Stories from a South African Childhood* by Trevor Noah

The Board will conduct the second reading of the book at the September 10, 2024 regular Board meeting. Associate Superintendent Leo Perez has read the book and recommends approval.

SHASTA UNION HIGH SCHOOL DISTRICT

Application for Supplementary Text Adoption

The following supplementary text is recommended for adoption in the Shasta Union High School District beginning with the 2024-25 school year.

Title: Born a Crime

Author: Trevor Noah

Publisher: One World

Edition: Reprint Ed. Copyright Date: 2019 List Price: \$11.13

Approximate Number Needed: 125 Total Estimated Cost of Adoption: \$1391.25

Subject or Course in which the supplementary text will be utilized: CP English

II; Honors English II

Grade level and ability group: 10th Grade, CP on Honors

Lexile Level: HL770L

Please indicate the length of time for which this supplementary text will be satisfactory and usable:

10+ years

Please state the reason(s) the committee is recommending this supplementary text:

This memoir comes from Noah's childhood growing up biracial under Apartheid. It's humorous and highlights overcoming adversity.

What criteria were used to evaluate this book?

The historical significance, the hopeful themes, and the engaging writing make this a perfect class text for high school students.

Does the book contain material that may be considered objectionable, offensive, or controversial?

Yes X No If yes, please explain:

Drinking, smoking, drugs, and dealing drugs, and pornography are referenced, but always negatively. Noah's stepfather is abusive to the family and violent toward other characters, but is not normalized. None of the objectionable content is glorified in any way, and there are negative outcomes for the characters who participate in objectionable activities.

D324 IS 01/2020

Title: Born a Crime
Author: Trevor Noah
Publisher: One World

Recommended for adoption by:

EHS Department Chair

Robbin Jack

Print Name

[Signature]

Signature

FHS Department Chair

Claire Hamar

Print Name

[Signature]

Signature

5/17/24

SHS Department Chair

James Jordan

Print Name

JAMES JORDAN

Signature

5/17/24

District Department Chair:

Andrea Cota

Print Name

[Signature]

Signature

5/17/24

I have examined the report and recommend the adoption of this supplementary text by the Governing Board of Trustees.

Associate Superintendent, Instruction:

[Signature]

District Superintendent:

[Signature]

The above supplementary text was adopted by the Governing Board of Trustees.

Board Approval

Date

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Local Control and Accountability Plan (LCAP) Report

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The Associate Superintendent of Instructional Services will update the Board, per the County, on the minor changes to the LCAP. No changes will be made to the actions, monetary allocation goals, and/or metrics of the report.

Changes include:

In the 23/24 Contributing Actions Table there should not be any entries in the Estimated Actual % Column. All actions are listed with dollar estimates and therefore % estimates are not needed.

Additional Concentration Grant Funding Section - this is not applicable based on the district's unduplicated pupil population amount. Thus, no entries are needed.

BACKGROUND:

The revised LCAP was provided to the Board under separate cover. Additional copies may be obtained by contacting the District Office at 530-241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Library Use and Assessment Report

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The Associate Superintendent of Instructional Services shall annually assess and report to the Board regarding the condition and use of school libraries. The District shall, each year, report to the California Department of Education on the condition of its school libraries for the preceding year ending June 30.

REFERENCES:

Education Code 18122 and Board Policy 6163.1

Library Use and Assessment			
Question	Shasta High Library	Enterprise Media Center	Foothill High Library
1. Access of students and staff to school libraries during school hours and, as appropriate, access outside the school day	Library hours: 7:00-3:30pm; open during lunch, break; students can work during class with a pass	Library hours: 7:30-4pm, Monday-Friday; students can check out materials anytime during open hours	Library hours: 7:30 am - 4:00 pm, Monday-Friday; students access library before, during, and after school
2. The process and frequency by which students are allowed to check out library materials	Library open for books and textbook check-out during school hours; English classes visit monthly	English students visit on a 3-week rotation for SSR; class visits for checking out novels/textbooks	English classes visit monthly to check out/renew books
3. Staffing levels, qualifications, and number of hours worked	1 Library Media Tech with 1 year at Shasta High and 20 years prior experience; works 8 hours/day	1 Library Media Tech, 4 years in the Media Center; attended American Library Association (ALA) conference; works 8 hours/day	1 Library Media Tech, 4 years as a librarian, 2 at Foothill; attended ALA conference; works 8 hours/day
4. The quality of the collection at each library	See attached Titlewave Analysis of the collection	Attached statistics; recently added in-library read comics	Attached statistics
5. Any special programs offered at the school to encourage reading and/or library use	Games, crafts, art during lunch; investigating a Girl Code Club	Hosting a nerd club for DND and strategy games; working on a book club	No current programs; trying to start a reading mentorship club for special education students
6. The adequacy of the facility space and equipment designated for the school library	Weeding out old books; will need more bookshelves eventually	Needs to be more Chromebook-friendly; waiting for renovations	Needs more Chromebook-friendly seating and storage for library materials
7. The source(s) and adequacy of funding for school libraries	District funds, Arts Materials Grant	District funds, Arts Materials Grant	District funds, Arts Materials Grant
8. Knowledge by principals, teachers, and library personnel of the process to follow when a library material(s) is challenged	Support from admin; attended ALA workshops on handling book challenges	Attended ALA conference; keeps principal and admin updated on challenges	Attended ALA conference; informs principal and admin about challenges

« Return to: [FOOTHILL HIGH SCHOOL](#)

New! Customize which classifications in your report are counted as Fiction, Nonfiction or Other.

×

We're giving you the ability to specify which prefixes in your collection are counted under each heading — Fiction, Nonfiction or Other.

For example, if you would like your Easy titles counted as Fiction, or your Biographies included with Nonfiction, you can customize which classifications are part of each area.

We've also added a new slice to the Fiction vs. Nonfiction pie chart below - Other. This way, you're seeing a breakdown by classification over your entire collection. Don't worry, if you still prefer to exclude the Other classifications, you can manage that in your [Settings](#).

Go to your [Settings](#) to review and update your classification preferences.

Got it! Don't show this message again.

[Settings](#) | [MARC Profile](#) | [Diagnostics](#)

School Library Collection

Print & Audiovisual

eBooks & Digital

Foothill High School Library Collection

Grades 9–12; 1,700 Students

NOVEMBER 28, 2023

Prepared by

Foothill High School,
Librarian/Media Specialist
530-547-1700

Items in collection

10,985

97.5% [Recognized Call Numbers](#)
99.1% [Recognized Publication Years](#)
96.3% [Matched in Titlewave](#)

Average age

2005

GOAL: N/A

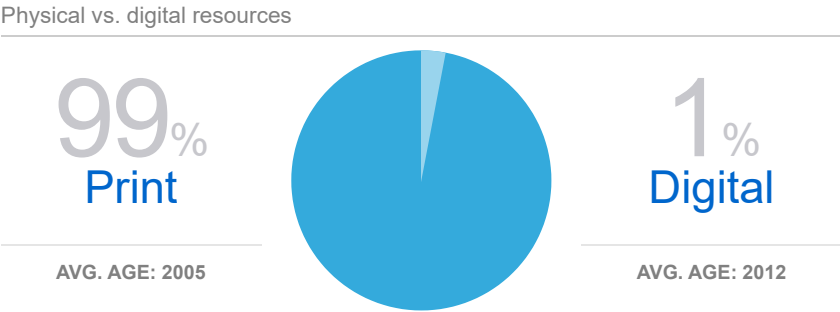
Items per student

6.3

CA STATE STANDARD: 21 ITEMS

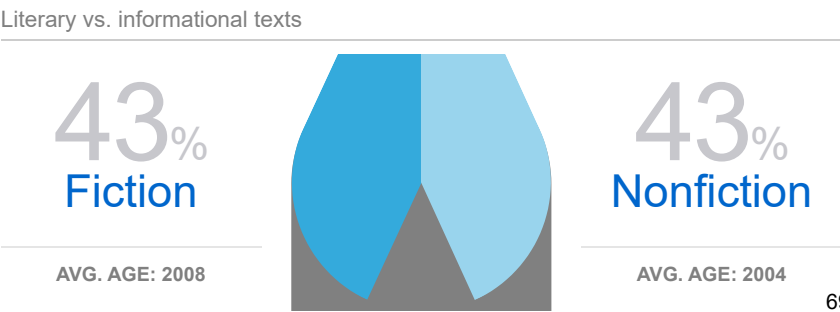
Print, Audiovisual & Digital

Resource-rich school libraries play a key role in promoting both information literacy and reading for information and inspiration.



Fiction & Nonfiction

Reading comprehension requires more than just decoding and knowing the meanings of words — background knowledge is essential.



Collection by nonfiction classification

All Dewey Classes

Age-Sensitive Areas

Classification	Avg. Age	Items
Computer Science, Information & General Works	2008	31
Philosophy & Psychology	2005	106
Religion	2000	107
Social Sciences	2007	987
Language	1994	30
Science	2004	220
Technology	2005	569
Arts & Recreation	2005	564
Literature	1997	384
History & Geography	2002	1,745
	2004	4,743

[Dig into the Dewey divisions by 10s >>](#)

Fiction

Classification	Avg. Age	Items
General Fiction	2008	4,733
	2008	4,733

Other classifications

Classification	Avg. Age	Items
Biography	2000	449
Easy	—	—
Paperback	—	—
Professional	—	—
Reference	1993	780
Story Collection	—	—
Unrecognized	2008	280
	1998	1,509

Diversity

Support an environment that values and promotes diversity, equity and inclusion.

Diverse titles in collection

4,994

[Explore diverse titles by topic >>](#)

Social & Emotional Learning

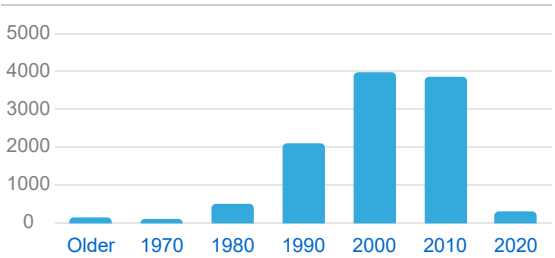
Support the skills to be emotionally intelligent, establish relationships and make responsible decisions.

SEL titles in collection

3,722

[Explore SEL titles by topic >>](#)

Collection by year



Aged titles

58%

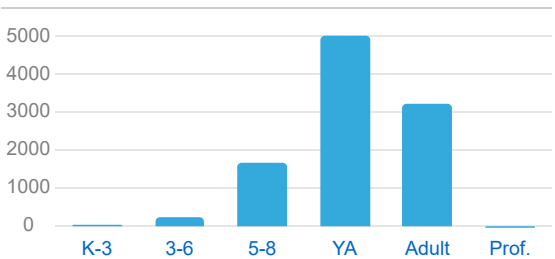
6,342 ITEMS

2018 and newer

9%

1,033 ITEMS

Collection by audience



Percent of collection

45%

Average age

2006

Percent of collection

34%

Average age

2009

Reading Levels

Match students to texts that can be read with success, thus assisting them to grow as readers.

Average reading level by program

X

GUIDED READING/F&P

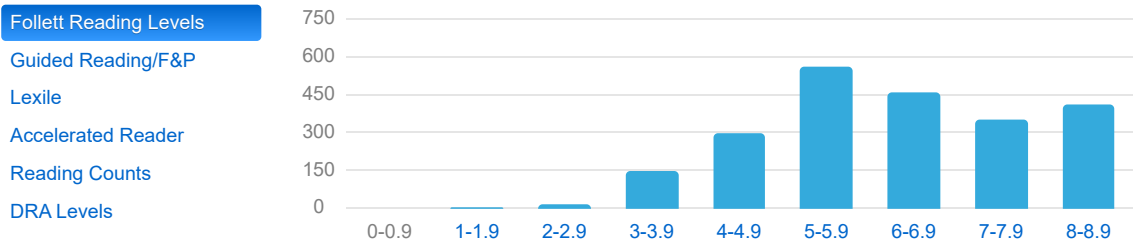
840

LEXILE

6

ACCELERATED READER

Collection by reading level



Average reading level

6th grade

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Contact our Titlewave Support Specialists by [email](#), or call **888.511.5114**

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Contact your dedicated Customer Service Representative, **Kim Gleason**, by [email](#), or call **888.511.5114 x48035** (708.884.8035)

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Return to: **SHASTA HIGH SCHOOL**

New! Customize which classifications in your report are counted as Fiction, Nonfiction or Other.

We're giving you the ability to specify which prefixes in your collection are counted under each heading — Fiction, Nonfiction or Other.

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We've also added a new slice to the Fiction vs. Nonfiction pie chart below - Other. This way, you're seeing a breakdown by classification over your entire collection. Don't worry, if you still prefer to exclude the Other classifications, you can manage that in your **Settings**.

Go to your **Settings** to review and update your classification preferences.

Got it! Don't show this message again.

Settings | MARC Profile | Diagnostics

- School Library Collection
- Print & Audiovisual
- eBooks & Digital

Shasta High School Library Collection

Grades 9–12; 1,481 Students

AUGUST 28, 2024

Prepared by

Shasta High School,
Librarian/Media Specialist
530-241-4161

Items in collection	Average age	Items per student
7,657	2002	4.9
95.1% Recognized Call Numbers 98.5% Recognized Publication Years 93.4% Matched in Titlewave	GOAL: N/A	CA STATE STANDARD: 21 ITEMS

Print, Audiovisual & Digital

Resource-rich school libraries play a key role in promoting both information literacy and reading for information and inspiration.

Physical vs. digital resources

99% Print	1% Digital
AVG. AGE: 2003	AVG. AGE: 2012

Fiction & Nonfiction

Reading comprehension requires more than just decoding and knowing the meanings of words — background knowledge is essential.

Literary vs. informational texts

57% Fiction	43% Nonfiction
AVG. AGE: 2005	AVG. AGE: 1998

Compare recommended balance by Dewey

Collection by nonfiction classification

All Dewey Classes			Age-Sensitive Areas		
Classification	Avg. Age	Items			
Computer Science, Information & General Works	2014	22			
Philosophy & Psychology	2010	74			
Religion	1994	37			
Social Sciences	1998	612			
Language	2004	4			
Science	1996	266			
Technology	2001	413			
Arts & Recreation	2002	449			
Literature	1986	546			
History & Geography	2003	520			
	1998	2,943			

Dig into the Dewey divisions by 10s

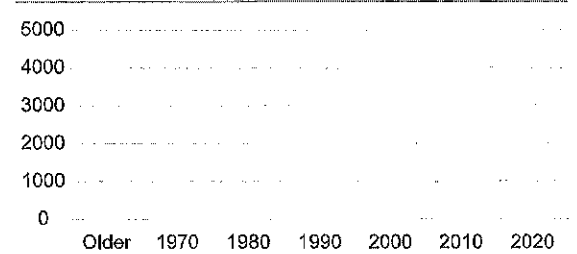
Fiction

Classification	Avg. Age	Items
General Fiction	2005	3,921
	2005	3,921

Other classifications

Classification	Avg. Age	Items
Biography	2005	341
Easy	1983	26
Paperback	—	—
Professional	—	—
Reference	2001	50
Story Collection	—	—
Unrecognized	2013	376
	2008	793

Collection by year



Aged titles

61%

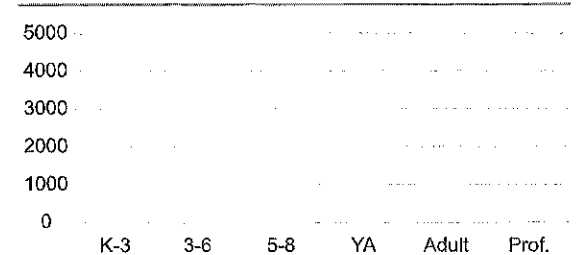
4,688 ITEMS

2019 and newer

5%

405 ITEMS

Collection by audience



Diversity

Support an environment that values and promotes diversity, equity and inclusion.

Diverse titles in collection

3,193

Explore diverse titles by topic

Percent of collection

42%

Average age

2005

Social & Emotional Learning

Support the skills to be emotionally intelligent, establish relationships and make responsible decisions.

SEL titles in collection

2,865

Explore SEL titles by topic

Percent of collection

37%

Average age

2008

Return to: **ENTERPRISE HIGH SCHOOL**

New! Customize which classifications in your report are counted as Fiction, Nonfiction or Other.

We're giving you the ability to specify which prefixes in your collection are counted under each heading — Fiction, Nonfiction or Other.

For example, if you would like your Easy titles counted as Fiction, or your Biographies included with Nonfiction, you can customize which classifications are part of each area.

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Got it! Don't show this message again.

Settings | **MARC Profile** | Diagnostics

- School Library Collection
- Print & Audiovisual
- eBooks & Digital**

Enterprise High School Library Collection

Grades 9–12; 1,400 Students

FEBRUARY 15, 2024

Prepared by

Enterprise High School,
Librarian/Media Specialist
530-222-6601

Items in collection	Average age	Items per student
7,993	2005	5.7
99.6% Recognized Call Numbers 98.2% Recognized Publication Years 96.6% Matched In Titlewave	GOAL: N/A	CA STATE STANDARD: 20 ITEMS

Print, Audiovisual & Digital

Resource-rich school libraries play a key role in promoting both information literacy and reading for information and inspiration.

Physical vs. digital resources

99%
Print

1%
Digital

AVG. AGE: 2005

AVG. AGE: 2012

Fiction & Nonfiction

Reading comprehension requires more than just decoding and knowing the meanings of words — background knowledge is essential.

Literary vs. informational texts

62%
Fiction

31%
Nonfiction

AVG. AGE: 2006

AVG. AGE: 2005

Collection by nonfiction classification

Classification	Avg. Age	Items
Computer Science, Information & General Works	2008	29
Philosophy & Psychology	2005	48
Religion	2000	30
Social Sciences	2006	536
Language	2007	23
Science	2008	61
Technology	2006	191
Arts & Recreation	2010	613
Literature	1998	423
History & Geography	2001	525
	2005	2,479

Dig into the Dewey divisions by 10s

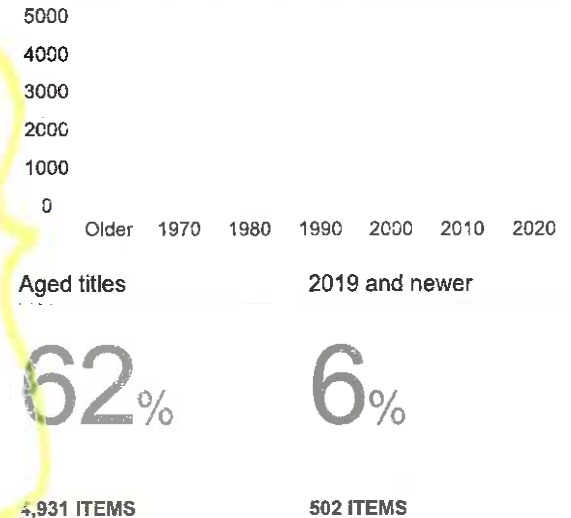
Fiction

Classification	Avg. Age	Items
General Fiction	2006	4,934
	2006	4,934

Other classifications

Classification	Avg. Age	Items
Biography	2002	508
Large Print	—	—
Paperback	—	—
Professional	—	—
Reference	1991	41
Story Collection	—	—
Unrecognized	2009	31
	2001	580

Collection by year



Collection by audience



Diversity

Support an environment that values and promotes diversity, equity and inclusion.

Diverse titles in collection

4,128

Percent of collection

52%

Average age

2005

Explore diverse titles by topic

Social & Emotional Learning

Support the skills to be emotionally intelligent, establish relationships and make responsible decisions.

SEL titles in collection

3,362

Percent of collection

42%

Average age

2008

Explore SEL titles by topic

Collection by nonfiction classification

		All Dewey Classes	Age-Sensitive Areas		
	Dewey	Avg. Age	Items	Aged	
003-007	Systems Data/Computer Programs	2012	11	11	●
320-329	Political Science	2006	76	62	●
361-369	Social Problems and Services	2008	118	104	●
370-379	Education	2004	22	22	●
380-389	Commerce, Communications and Transportation	2007	12	12	●
520-529	Astronomy and Allied Sciences	2009	15	10	●
570-579	Life Sciences/Biology	2007	11	10	●
610-619	Medical Sciences/Medicine	2005	98	97	●
910-919	Geography, Maps, Atlases	1999	62	59	●
		2008	425	387	

[Explore more weeding candidates »](#)

Reading Levels

Match students to texts that can be read with success, thus assisting them to grow as readers.

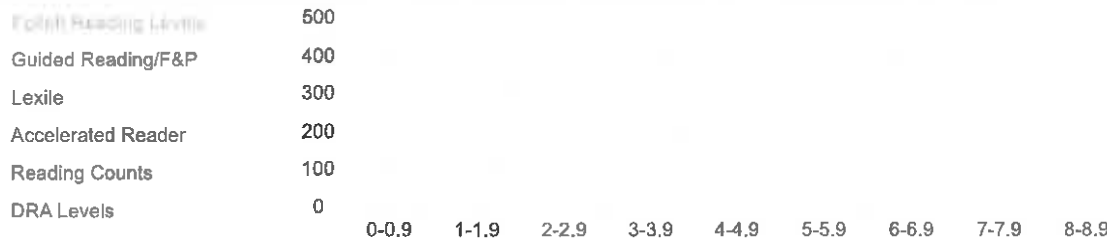
Average reading level by program

X
GUIDED READING/F&P

820
LEXILE

5.7
ACCELERATED READER

Collection by reading level



Average reading level

5th grade

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Return to: [Enterprise High School Library Collection \(2/15/2024\)](#)

Balanced Dewey Comparison

See how specific areas of your collection compare to those of grade-appropriate, core collections that Follett recommends for new schools.

Recommended Balance by Dewey Classification

This breakdown helps you quickly determine if you are above or below our general guidelines — and easily make decisions about adding or removing items from specific areas.

	Dewey	Avg. Age	Items	Actual %	Rec. %	Diff.
000	Computer Science, Information & General Works	2008	29	0.4%	1.0%	-0.6%
100	Philosophy & Psychology	2005	48	0.6%	1.3%	-0.7%
200	Religion	2000	30	0.4%	0.9%	-0.5%
300	Social Sciences	2006	536	6.7%	9.7%	-3.0%
400	Language	2007	23	0.3%	0.5%	-0.2%
500	Science	2008	61	0.8%	4.0%	-3.2%
600	Technology	2006	191	2.4%	6.3%	-3.9%
700	Arts & Recreation	2010	613	7.7%	10.6%	-2.9%
800	Literature	1998	423	5.3%	3.7%	1.6%
900	History & Geography	2001	525	6.6%	6.4%	0.2%
	Classification	Avg. Age	Items	Actual %	Rec. %	Diff.
	Biography	2002	508	6.4%	5.7%	0.7%
	General Fiction	2006	4,934	61.7%	49.9%	11.8%
	Large Print	—	—	—	n/a	n/a
	Paperback	—	—	—	n/a	n/a
	Professional	—	—	—	n/a	n/a
	Reference	1991	41	0.5%	n/a	n/a
	Story Collection	—	—	—	n/a	n/a
	Unrecognized	2009	31	0.4%	n/a	n/a

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SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Annual Certification of Administration to Evaluate Staff

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Each year the Board must certify and approve administrators qualified to evaluate staff.
Listed below are SUHSD qualified evaluators:

Enterprise High School

Ryan Johnson, Principal
Joey Brown, Assistant Principal
Jill Hardy, Assistant Principal

Foothill High School

Kevin Greene, Principal
Shawn Anstine, Assistant Principal
Kevin Strohmayer, Assistant Principal

Shasta High School

Shane Kikut, Principal
Heath Bunton, Assistant Principal
Jamie Fleming, Assistant Principal

Alternative Education

Tim Calkins, Principal
Jonathan Eaton, Assistant Principal

Special Education

Cecile Lamar, Director

Student Programs

Rebecca Berg, Director

District Administration

Jim Cloney, Superintendent

Jason Rubin, Associate Superintendent of Human Resources

Leo Perez, Associate Superintendent of Instructional Services

David Flores, Chief Business Official

Tawny Cowell, Director of Nutrition Services

Trystan Thomas, Director of Transportation

Mike Vincelli, Director of Information Technology

Jennifer Bickley, Business Services Manager

Steve Denney, Director of Maintenance and Operations

Mike Brown, Custodial Operations Supervisor

Mariah Gunter, Supervisor of Payroll & Benefits

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Approve Certificated Staff Teaching Outside of their
Credential Area

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Education Code 44258.3 allows for the District to assign teachers to teach courses outside of their specific credential area based on established competency. In each case, the Principal has provided a written statement regarding the competence of the teacher. Education Code 44263 allows for the District to assign teachers to teach courses outside of their specific credential area based on having the documented number of college units in the area the teacher is being assigned to teach. In each case, the Human Resources office has verified the teacher's units.

FHS

Kevin Bennett	Life Science	Chemistry (3)	44263
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